

Service Invoice

April 15, 2005

«_CompanyName»
 «_AddressLine1»
 «_AddressLine2»
 «_City», «_State» «_ZipCode»
 «_PhoneOffice» «_PhoneFax»
 «_EmailAddress» «_Website»



To:
 [Customer Name]
 [Customer Address Line 1]
 [Customer Address Line 2]
 [Customer City, State ZIP Code]

Phone: [Type number here]
 Service Person: [Type name here]
 Job Name/Number [Type name/number here]
 Job Phone: [Type number here]
 Start Date: [Type date here]

Invoice Number: [Type number here]

Qty	Material & parts	\$/part	Amt	Description of job			
			0.00				
			0.00				
			0.00				
			0.00				
			0.00	Other charges			Amt
			0.00				
			0.00				
			0.00				
			0.00				
			0.00	Labor	Hrs	Rate	Amt
			0.00				0.00
			0.00				0.00
			0.00				0.00
			0.00				0.00
			0.00	Total labor:			0.00
Date completed: [Type date here]		Total materials:	0.00	Total materials:			0.00
Work ordered by: [Type name here]				Other:			0.00
				Tax:			0.00
Signature							
With my signature, I acknowledge the satisfactory completion of the work described above.				Total:			\$ 0.00